



## ARIZONA STUDY PROGRAM

### JANICE McCURNIN TEACHER ENRICHMENT GRANT PROGRAM

**PURPOSE:** to provide financial assistance to music teachers for private study, college-level coursework or other special projects that will enhance the performing and teaching skills of the applicant.

#### APPLICATION REQUIREMENTS:

- Applicant must be a member of the Arizona State Music Teachers Association
- Applicant must have at least five (5) students evaluated annually in the Arizona Study Program for a minimum of five (5) of the last seven (7) years including the current year.
- Applicant must be actively teaching at the time of application.
- Applicant must write a *letter explaining why the grant is being requested* and how the expected study will enhance his or her teaching or performing. Include anything that will assist the Review Committee in its consideration of your application.
- Applicant must request a *letter of recommendation* from a professional colleague.
- Grant may be used for private study, college-level coursework or special projects in performance, pedagogy, music theory, composition, etc.
- The maximum amount of the grant is \$500. The grant will be for a period of not more than one year and may be approved for one additional year at the discretion of the Review Committee.
- The number of grants awarded in any year will be determined by the number of qualified applicants and the available funds. In no case is the grant to exceed the cost of the study or project.

#### APPLICATION PROCESS (application available online or from your local ASP chairman)

- Complete the application form and provide all attachments:
  - Application form
  - Applicant letter
  - Letter of recommendation
  - All other attachments (see application form)
- Mail to *Barbara Stoutenburgh, Chairman, ASP Review Committee* (see directory for address). Application materials must be postmarked no later than March 1. Applications postmarked after this date will not be considered. Incomplete applications will not be processed.
- Applicant will be notified when materials have been received by the Arizona Study Program.
- Recipients will be notified no later than May 31; grants will be presented at the State Conference.
- The Review Committee will require verification of the study or project completion.
- Decisions of the Review Committee are final.



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### APPLICATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Are you currently teaching? \_\_\_Yes \_\_\_No

How long have you been teaching? \_\_\_\_ Years

Please list the number of students you have had evaluated in the Arizona Study Program in each of the five (5) required years.

Year	No. of Students
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please enclose a separate sheet listing your participation or offices held in your local association and/or ASMTA.

Please check the grant for which you are applying.

*Private Study Grant* Anticipated Cost \$ \_\_\_\_\_  
Teacher's Name \_\_\_\_\_

Address \_\_\_\_\_

*Collegiate Coursework/Special Project Grant* Anticipated Cost \$ \_\_\_\_\_  
Name of Institution \_\_\_\_\_

Address \_\_\_\_\_

Name and brief description of course(s) or special project. Courses may include workshops, master classes, summer courses, and evening courses. (Please attach separate sheet, if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate date on which you will begin study \_\_\_\_\_

Approximate date on which you will end study \_\_\_\_\_

Application materials must be completed in full and sent to: Barbara Stoutenburgh, Chairman, ASP Review Committee (see directory for address). Application materials must be postmarked no later than March 1. Application materials postmarked after this date will not be considered. The following materials are required: Application form; Applicant letter; Letter of Recommendation; all other attachments as required by this application. Incomplete applications will not be processed.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_